

**Royal City Artistic Swimming Club**  
**(Formerly known as Guelph Synchronized Swim Club)**  
**Head Coach – Job Posting**

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*Royal City Artistic Swimming Club (RCASC) is a not-for-profit sports club serving Guelph and the surrounding area which is managed by a volunteer Executive Board. Our Club offers programs for swimmers of all ages and abilities and aims to foster a love of sport and develop leadership skills in all our athletes.*

**Purpose**

As Head Coach, you will lead the programming for the Royal City Artistic Swimming Club. You will create experiences that enable athletes of all ages and abilities to participate in the sport of artistic swimming. The Head Coach is responsible for on-deck coaching and program administration for the recreation, novice and provincial competitive programs.

**Approximate hours – minimum of 25 hours/week (\*negotiable)**

\*Depending on the candidate, this position could be a full-time position, up to a maximum of 35 hours/week.

\*RCASC recognizes that COVID19 may impact the 2020-21 season and is planning for a variety of scenarios to support athlete development. This pandemic may have an impact on weekly hours and expectations.

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**You will be responsible for, but not limited to, the following:**

- Developing the annual training plan for all competitive teams and working collaboratively with the team coaches for Novice/Recreation to develop the Club training program (dryland and in-pool)
- Coordinating practice schedules and on-site supervision at dryland and pool practices;
- Coach at least one provincial competitive team and provide program oversight at all club practices;
- Attend all competitions
- Provide a minimum of two formal feedback opportunities to athletes throughout the season.
- Develop and monitor the team coach schedules and review and approve monthly timesheets
- Mentor and guide team coaches, provide regular feedback, and complete an annual review
- Lead new team coach recruitment, the on-boarding process and coach-in-training program
- Attend Executive meetings, Ontario Artistic Swimming meetings and other meetings as required.
- Lead planning and delivery of “wet” Club activities and recruitment for all club programs
- With the Executive Board and coaches, select competition and spacing suits and team clothing.

For the full job description, please go to <http://guelphsynchroswim.ca/employment-opportunities/>

**Minimum Qualifications:**

- Competition Coach Certified (or in progress)
- Current Police Record Check
- Expertise in sport management and administration
- Experienced in coaching artistic swimming
- Experience or expertise in child development
- Computer proficiency (e.g. Word, Excel, PowerPoint, Google Suite)
- Flexible work Schedule

**Other information:**

- The Head Coach will report directly to the Executive Board.
- This is an annual contract starting August 1<sup>st</sup>.
- Practices commence in early September and continue until the first week of June.

**How to apply:**

Submit your cover letter and resume to [president@guelphsynchroswim.ca](mailto:president@guelphsynchroswim.ca)