

BOARD OF DIRECTORS MEETING MINUTES

September 29, 2025 at 7:00 pm

ATTENDANCE

Voting: Mandy Curtis, Ling (Christina) Jiang, Ann Stirrat, Anne-Marie North, Carol Stewart, Robin Benu, Edward Fan, Ren Deng, Rebecca Tamil Selven (staff)

1. CALL TO ORDER

Curtis called the meeting to order at **7:02PM**

2. LAND ACKNOWLEDGEMENT

Stewart provided a Land Acknowledgement

The City of Colwood sits on the ancestral lands of Teechamista and the Lekwungen-speaking people of the Songhees and Esquimalt Nations. This land is defined by the 1850 Douglas Treaty with the Teechamitsa people.

3. APPROVAL OF AGENDA

MOTION: Benu made a motion to approve the Agenda.

Fan Seconded

CARRIED

4. DECLARATION OF POTENTIAL CONFLICTS OF INTEREST

Stirrat notified the BCAS Board of her successful position with the CAS Finance Committee.

5. REVIEW MINTES FROM JUNE 23

MOTION: Stewart made a motion to approve the minutes.

Stirrat Seconded

CARRIED

6. REVIEW MINTES FROM SEPTEMBER 15

MOTION: Stewart made a motion to approve the minutes.

Fan Seconded

CARRIED

7:16pm Jiang Arrived

7. EXECUTIVE DIRECTOR REPORT

Tamil Selven reported on recent grants received and those upcoming, the new Make a Splash Program support by viaSport, and the current registration trends.

8. PRESIDENTS REPORT

Curtis provided a report including the Athlete Representatives for CAS, and the 2026 CAS Competition Calendar.

9. FINANCE REPORT

Stirrat and Tamil Selven provided an update on Finances, including the ongoing delay in 24/25 Year End, grants, and switching to a new bookkeeper.

10. HUMAN RESOURCES REPORT

Administration Coordinator Posting is live and has received a few applicants. The Executive Director Posting will be up this week.

11. Discussion: Club Compliance Policy – Finance Review

Stirrat to review financial requirements of other organizations, and bring a recommendation to the next board meeting.

12. RFD: 2025-263 – NSASC Exemption Request

MOVED to NEXT Meeting pending result of item 11, and a more specific RFD

13. RFD: 2025-264 – Vernon Silhouettes Exemption Request

MOVED to NEXT Meeting pending result of item 11, and a more specific RFD

14. CLUB COMPLIANCE REPORT

Tamil Selven provided a Club Compliance Report, noting that we are in a good place, with most clubs needing few minor updates.

The meeting was adjourned at 8:11PM

Tuesday, October 14th