

BOARD OF DIRECTORS MEETING MINUTES

January 15, 2024 at 7:00 pm

ATTENDANCE

Voting: Mandy Curtis, Anne-Marie North, Ann Stirrat, Jo-Anne Emery, Carol Stewart, Cybil Nomura, Robin Bennu, Dana Xu

Staff: Jennifer Keith

Regrets: Susan Thompson

1. CALL TO ORDER

Curtis called the meeting to order at 7:05 pm.

2. LAND ACKNOWLEDGEMENT

Curtis acknowledged that she is attending the meeting from Kamloops which is situated on the traditional lands of the Tk'emlups Te Secwepemc within Secwepemc'ulucw, the traditional territory of the Secwepemc people. She recognized that she is fortunate to live, work and play on this land and acknowledged the complicated history and her desire to move forward in a spirit of collaboration and gratitude.

3. APPROVAL OF AGENDA

MOTION: Stewart made a motion to approve the Agenda, as presented.

4. DECLARATION OF POTENTIAL CONFLICT OF INTEREST

As a new Director, Xu declared a general conflict of interest with the Aquasonics Artistic Swimming Club as her husband is a member of the club executive and her daughter is an athlete with the club. She is also a Level 1 judge.

Xu and Nomura identified a conflict with agenda items 8 and 9.

5. MINUTES FROM PREVIOUS MEETINGS – REVIEW & ACCEPT

MOTION: Nomura made a motion to approve the minutes from December 4, 2023.

6. ACTION ITEMS

Keith referred to the action item included in the meeting package noting that Xu has completed the Respect in Sport certification and Commit to Kids training.

7. REPORTS

a. PRESIDENT'S REPORT

Curtis referred to the report presented in the meeting package.

b. EXECUTIVE DIRECTOR'S REPORT

Keith referred to the report presented in the meeting package noting that a lot of grant money was spent in the last number of weeks to fully execute the two Rally Together grants and to finalize the Capital Gaming Grant project. She highlighted that BCAS has received \$18,000 in Community Sport for All grants from Canada Artistic Swimming. These funds will support 2 programs to support AquaGO!, an Adaptive Artistic Swimming event and a Try-It event that aligns with the Ignite Assessment Camp in June. The grants

include funds to offset programming costs as well as project management funds for BCAS. All projects and funds must be completed by June 2024. Keith also advised that the Rally Together Participation grants supported clubs in activating AquaGO! and the interim reports from clubs indicate that they feel more prepared to deliver and sustain AquaGO! programming as a result of the funding. It was noted that additional support is needed to further leverage AquaGO! as an opportunity to increase participation rates to meet the minimum requirements of our primary funder. Keith referred to the 2023 Enhanced Excellence Report results and rankings noting that 25 sports receive this funding and BCAS overall ranking among them is thirteenth. She advised that she and the Director of Sport will be meeting with the funders to discuss the report and strategies to bridge the identified gaps in late January.

c. FINANCE REPORT

Stirrat referred to the report presented in the meeting package and reiterated that the Finance Committee has not met to review the budget report. She highlighted that the increased spending during the period reflects the execution of three sizable grants – Rally Together Participation, Rally Together Volunteers and Capital Gaming Grant. She closed by confirming with Keith that the capital purchases were recognized as capital additions on the Balance Sheet rather than as current year expenses and thus will be depreciated (expensed) over an appropriate number of years rather than just in the year of purchase.

d. DIRECTOR OF SPORT REPORT

Keith referred to the report presented in the meeting package highlighting that the Team BC Winter Camp was a success and we received good feedback. She noted that the first provincial Technical Controller training is now complete and six people have completed the certification requirements while 3 others are finalizing the assignments and exam.

Keith advised that staff have completed the BC Games Size and Scope survey with recommendations for artistic swimming to potentially be moved to the Winter Games and to shift to club-based zone representation rather than select teams based on place of residence. The need for a different model has been highlighted in our struggle to secure coaches in all seven zones for the 2024 Games. Magee will follow up with coaches and clubs in the zones where we still need coaches to fill the gaps.

BUSINESS CARRIED FORWARD

Based on the previously identified conflicts of interest, Dana Xu and Cybil Nomura left the meeting at 8:20 pm.

MOTION: (Bennu/Emery) to move the meeting in camera.

Carried

8. IN CAMERA: CLUB OPERATIONS POLICY UPDATE

Keith provided an update on the status of BCAS clubs in relation to their compliance with the Club Operations Policy and achieving membership status for the current season.

9. SAFE SPORT UPDATE

Keith provided an update on the status of various safe sport matters.

The meeting moved out of in camera and Dana Xu rejoined the meeting at 9:35 pm.

10. AGM PREPARATION

Keith advised the Board that there have been changes to the Nomination Report with the appointment of Dana Xu and the withdrawal of Jo-Anne Emery's nomination.

ACTION: Keith to update the AGM slide deck to reflect the Nomination Report changes.

11. 2025 NATIONAL QUALIFIER

Keith advised the Board that the 2025 National Qualifier are scheduled to be hosted in the West and there is consideration for it being hosted in BC. Initial discussions with CAS indicate that because the new aquatic facility in Burnaby will not be ready as hoped, the preferred location would be Victoria as it has been almost 10 years since a national event was hosted there and the Tourism Victoria has expressed interest in hosting national sporting events. The only other possible venues that would meet the needs of a meet of this size are Surrey Sport & Leisure and Canada Games Aquatic Centre in Kamloops.

It was agreed that the Board supports the notion of hosting the 2025 National Qualifier and that Keith will contact Victoria Artistic Swimming to gauge their interest in establishing a Local Organizing Committee to lead this initiative.

ACTION: Keith to contact Victoria Artistic Swimming about possibly hosting the 2025 National Qualifier.

The meeting was adjourned at 10:06 pm.