

BOARD OF DIRECTORS MEETING MINUTES

June 5, 2023 at 7:00 pm

ATTENDANCE

Voting: Mandy Curtis, Anne-Marie North, Ann Stirrat, Carol Stewart, Cybil Nomura, Tanya Rothe, Robin Bennu

Staff: Jennifer Keith

Regrets: Susan Thompson, Jo-Anne Emery

1. CALL TO ORDER

Curtis called the meeting to order at 7:02 pm.

2. LAND ACKNOWLEDGEMENT

Nomura acknowledged that she is joining the meeting from the traditional and unceded lands of the Coast Salish People and specifically the hə́ŋqəmiḥə́ŋ and Skwxwú7mesh speaking people. She further acknowledged her respect for all people and the land on which she resides.

3. APPROVAL OF AGENDA

MOTION: Stewart made a motion to approve the Agenda, as circulated.

4. DECLARATION OF POTENTIAL CONFLICT OF INTEREST

No conflicts of interest were declared.

5. MINUTES FROM PREVIOUS MEETINGS – REVIEW & ACCEPT

MOTION: Stewart made a motion to approve the minutes from May 1, 2023.

6. ACTION ITEMS

Keith referred to the action item included in the meeting package.

ACTION: Keith to make it a priority to complete her Respect in Sport recertification.

7. REPORTS

a. PRESIDENT'S REPORT

Curtis referred to the report presented in the meeting package. She reported that she attended the Sport BC AGM and that she was proud to see BC clubs cheering on other BC teams at the Canadian Artistic Swimming Championships.

b. EXECUTIVE DIRECTOR'S REPORT

Keith referred to the report presented in the meeting package highlighting that CAS process for identifying provincial representatives for the Strategic Planning session did not provide an opportunity for PTSO feedback or recommendations. Candidates were selected from the CAS survey only. CAS has indicated that PTSOs will have the opportunity to provide feedback on the final list of strategic objectives and priorities arising from the meeting.

Keith reported that an email was distributed to members after the Jean Peters Provincial Championships to address rumours that had been circulating about coach certification exemptions and alleged scoring improprieties during the Mable Moran meet.

ACTION: It was agreed that BC needs a core group of effectively trained Panel Referees who understand conflict of interest.

c. FINANCE REPORT

Stirrat reported that viaSport has confirmed BCAS' Core Funding to remain status quo and that Enhanced Excellence Funding has increased by \$15,000. She recognized the efforts of staff and coaches who were instrumental in BCAS achieving the increase in funding. She noted that the financials for the period ending April 30, 2023 were presented and reviewed by the Finance Committee. The financial activity in April was standard and as expected, and the year-end forecast has been updated with a relatively firm projection of a surplus.

d. DIRECTOR OF SPORT REPORT

Keith referred to the report from Magee presented in the meeting package. She provided the Board with a debrief of the Ignite Assessment and Prospects Camps. She noted that the Ignite Coaching Team were fantastic, and the camp was an overall success. She provided an update to the Board on safe sport interventions that were undertaken to ensure all participants felt safe during the camp given recent reports of bullying and harassment.

BUSINESS CARRIED FORWARD

8. RFD 2023-222: GAMING FUND ALLOCATIONS

MOTION: (Stewart/Stirrat) to approve the transfer of \$72,500 from the Gaming Account to the General Account for Gaming Program expenses during the 2022-23 fiscal year.

ACTION: Keith to provide the accountant with the required information to transfer the Gaming funds to the General account.

9. RFD 2023-223: DEFERRED REVENUE

MOTION: (Stewart/North) to approve the deferral of up to \$125,312.50 in revenue, as described, to the 2024 fiscal year.

ACTION: Keith to provide the accountant with the required information related to deferral prior to the end of the current fiscal period.

10. RFD 2023-224: 2023-2024 BUDGET

MOTION: (Stewart/Stirrat) to adopt the 2023-2024 budget as presented.

ACTION: Keith to provide the accountant with the approved budget for entry into the accounting system.

ACTION: Keith to set up the new budget in the budget report template for reporting in the new fiscal year.

REF 2023-225: EXTEND THE CLUB OPERATIONS POLICY EXEMPTIONS

MOTION: (Stewart/Nomura) to extend the exemption to the Club Operations Policy Clause 19 to all affected clubs for the 2023-2024 season.

ACTION: Keith to advise the affected clubs.

11. SAFE SPORT UPDATE

Keith provided the Board with an update on issues related to safe sport and actions taken by staff to address them. The Board discussed mitigation strategies to prevent such matters from recurring. She also

advised that the CAS Independent Complaint Assessor sent a case submitted through the Make A Report System to BCAS to be managed.

ACTION: To focus on safe sport and good club governance mitigation strategies during July Board Planning Meeting.

ACTION: Keith to activate the Discipline & Complaints process in relation to the CAS directed issue.

12. CLUB OPERATIONS POLICY COMPLIANCE REPORT

Keith provided an update on the progress that has been made towards member club's complying with the Club Operations Policy noting that Pacific Wave Artistic Swimming is now in full compliance.

ACTION: Keith to advise clubs who are not in compliance that COP alignment will be necessary for the 2023-2024 season.

NEW BUSINESS

13. CAS SURVEY: CULTURE OF QUALITY

Keith noted that BC's results were lower than the overall results in many facets which may be tied to specific safe sport challenges faced by members this season. It was also noted that it's not clear whether some questions are related to national or provincial programming. Respondents generally rate the clubs more favourably than the PSO or CAS but may not have direct connections to the governing organizations.

ACTION: Keith to request a Culture Assessment slide that shows that overall results for each PTSO from CAS.

14. KIDSPORT – 2022 BCAS REPORT

Keith shared the 2022 KidSport Report to show the increasing need of financial support for artistic swimmers. While core funding for sports continues to remain status quo in BC, the financial burden of sports like artistic swimming is making it more challenging for athletes to participate. BCAS should consider diversified revenue streams and programming such as the freestyle program to offset this burden on families.

The meeting was adjourned at 8:47 pm.

FUTURE BOARD OF DIRECTORS MEETING DATES:

July 10 – Planning Meeting	7:00 – 9:30 PM	Zoom
August	NO MEETING	
September 11	7:00 – 9:30 PM	Zoom
October 2	7:00 – 9:30 PM	Zoom
November 6	7:00 – 9:30 PM	Zoom
November 18	1:00 – 2:30 PM	Zoom