

BOARD OF DIRECTORS MEETING MINUTES

March 6, 2023 at 7:00 pm

ATTENDANCE

Voting: Mandy Curtis, Anne-Marie North, Ann Stirrat, Jo-Anne Emery, Carol Stewart, Robin Benu, Cybil Nomura, Tanya Rothe

Staff: Jennifer Keith

Regrets:

1. CALL TO ORDER

Curtis called the meeting to order at 7:00 pm.

2. LAND ACKNOWLEDGEMENT

Benu acknowledged that she is joining the meeting from Victoria which is on the unceded and traditional territory of the Lkwungen People.

3. APPROVAL OF AGENDA

MOTION: Stewart made a motion to approve the Agenda, as circulated.

4. DECLARATION OF POTENTIAL CONFLICT OF INTEREST

Curtis declared a conflict of interest with agenda item 8.

Nomura declared a conflict of interest with agenda item 11.

ACTION: Keith to record the conflicts in the Conflict of Interest Register.

5. MINUTES FROM PREVIOUS MEETINGS – REVIEW & ACCEPT

MOTION: Stewart made a motion to approve the minutes from February 6, 2023.

6. ACTION ITEMS

Keith referred to the action item included in the meeting package.

ACTION: Keith to prioritize her Respect in Sport re-certification.

7. REPORTS

a. PRESIDENT'S REPORT

Curtis referred to the report presented in the meeting package.

b. EXECUTIVE DIRECTOR'S REPORT

Keith referred to the report presented in the meeting package. It was agreed that an ad hoc Officials' Safe Spaces Committee is to be created to address culture issues and manage issues arising within the officials committee.

ACTION: Keith to work with staff and the BCOC to establish the Officials' Safe Spaces Committee.

It was agreed that consideration is needed to create an athlete transfer process that flags when transfers occur.

ACTION: Keith to work with staff to develop an effective transfer process.

Keith provided an update to the Board on safe sport issues that have arisen within a member club.

c. FINANCE REPORT

Stirrat reported that the Finance Committee met on March 2, 2023 to review the statements and budget report noting that it was a usual month with nothing particular of note. She identified that the year-to-date is relatively unchanged since last month but that we can expect accelerated expenditures over the next few months.

Stirrat highlighted that the Finance Committee recommended that the Finance Report now include the closing bank balance at month-end and at the date of the report to provide additional context. She also noted that the negative balance for the National Team Bursary fund will be addressed at the end of the fiscal year with an allocation of restricted funds.

d. DIRECTOR OF SPORT REPORT

Keith referred to her report presented in the meeting package.

BUSINESS CARRIED FORWARD

8. BOARD VACANCY

MOTION: (Stewart/Bennu) to appoint Susan Gallays as Director-at-Large to fill the 1-year term vacancy.

Carried

ACTION: Keith to advise the candidates of the Board's decision.

9. VIASPORT EVALUATION UPDATE

Keith presented the final viaSport Evaluation results that include the Phase 3 scores related to high performance programming noting that we are still waiting for a full report card from viaSport.

ACTION: Keith to present the full Evaluation Report Card to the Board once available.

10. CLUB OPERATIONS POLICY COMPLIANCE REPORT

Keith provided an update on the progress that has been made towards member club's complying with the Club Operations Policy.

ACTION: Keith to continue to work with non-compliant clubs to support the achievement of the standards and to provide regular updates to the Board on progress.

11. RFD 2023-215: BC AQUASONICS NAMING CONVENTION

MOTION: (Stewart/Stirrat) to approve the BC Aquasonic's request to change their legal name to Aquasonics Artistic Swimming Club and to allow the club to retain the use of "BC Aquasonics", "Aquasonics, or "BCAQ" for informal reference among members and during competitions, and on existing merchandise.

Defeated

ACTION: Keith to communicate the decision to the club.

12. RFD 2023-216: NANAIMO DIAMONDS CLUB OPERATIONS POLICY EXEMPTION REQUEST

MOTION: (Stewart/Bennu) to approve the Nanaimo Diamond's request for an exemption to the Club Operations Policy, Clauses 18 and 19b. for one year provided the club prepares and presents its internally prepared financial statements to its membership at the annual general meeting.

Carried

ACTION: Keith to communicate the decision to the club.

13. MARKETING COMMITTEE UPDATE: COMPETITION BRANDING

The Marketing Committee presented the new competition branding to the Board.

ACTION: Keith and Marketing Committee to activate the brand roll-out plan.

NEW BUSINESS

14. RFD 2023-217: POSITION STATEMENT ON SAFETY IN SPORT

Deferred to the next meeting.

The meeting was adjourned at 9:18 pm.

FUTURE BOARD OF DIRECTORS MEETING DATES:

April 3	7:00 – 9:30 PM	Zoom
May 1	7:00 – 9:30 PM	Zoom
June 5	7:00 – 9:30 PM	Zoom
July 10	Planning Meeting	TBD
August	NO MEETING	
September 11	7:00 – 9:30 PM	Zoom
October 2	7:00 – 9:30 PM	Zoom
November 6	7:00 – 9:30 PM	Zoom
November 18	1:00 – 2:30 PM	Zoom