

BOARD OF DIRECTORS MEETING MINUTES

November 7, 2022 at 7:00 pm

ATTENDANCE

Voting: RaeAnne Rose, Anne-Marie North, Ann Stirrat, Jo-Anne Emery, Carol Stewart, Mandy Curtis

Staff: Jennifer Keith

Regrets: Manraj Khurana, Tanya Magee

1. CALL TO ORDER

Rose called the meeting to order at 7:01 pm.

2. LAND ACKNOWLEDGEMENT

North acknowledged she is privileged to be joining the meeting from the unceded territory of the Coast Salish People including the Musqueam, Squamish, Sto:lo, and Tsleil-Waututh.

3. APPROVAL OF AGENDA

MOTION: Curtis made a motion to approve the Agenda, as circulated.

4. DECLARATION OF POTENTIAL CONFLICT OF INTEREST

No conflicts of interest were declared.

5. MINUTES FROM PREVIOUS MEETINGS – REVIEW & ACCEPT

MOTION: Stewart made a motion to approve the minutes from October 3, 2022.

6. ACTION ITEMS

Keith referred to the action item included in the meeting package.

7. REPORTS

a. President's Report

Rose confirmed that she had nothing to report noting that the next CAS President's meeting is scheduled for November 9, 2022.

b. Executive Director's Report

Keith reported that initial reports were that the Training Meet & Technical Conference #1 held over the weekend were very successful and that the new format was well received by all parties. It was noted that there was some unscheduled time for officials that can be addressed for future events. She noted that she continues to manage safe sport issues and complaints in collaboration with the clubs, the CAS Triage Officer and discipline chairs. She further noted that it was an incredibly busy time with the Rally Together grant application deadline, viaSport evaluation, and AGM preparations. She closed by noting that the Annual Summit Series was a great format and well received by those who attended in real time as well as those who accessed the recordings.

c. Financial Report

Stirrat reported that the Finance Report reflects the current status of our funding and grants. She noted that the financial statements presented show that we are tracking to budget with a few projected

variances towards a balanced budget. She also reported that the audited statements for fiscal 2021-22 are finalized and a clean audit is being presented for Board approval.

d. Director of Sport Report

Keith reported that Magee attended the CAS Technical Conference in Calgary and learned a lot about the new FINA rules as well as the new judging system. She noted that all PSOs, technical staff and coaches across the country are equally confused about all the changes and that our sport will collectively continue to learn the new systems as the season progresses.

BUSINESS CARRIED FORWARD

8. RFD 2022-203: APPROVAL OF 2021-22 AUDITED FINANCIAL STATEMENTS

MOTION: (Stirrat/Stewart) to approve the 2021-22 audited financial statements as presented. Carried

ACTION: Keith to update the AGM webpage on the website with the signed version.

9. BOARD SUCCESSION UPDATE

Rose reported that BCAS has received enough nominations to fill the elected positions noting that if there are no nominations from the floor, all positions will be an acclamation situation.

10. RFD 2022-204: APPROVAL OF MARKETING COMMUNICATIONS PLAN

MOTION: (Curtis/Emery) to approve the Marketing Communications Plan as presented.

Carried, 1 Opposed

ACTION: Keith to confer with the marketing consultants and Marketing & Communications Committee on implementation.

NEW BUSINESS

11. RFD 2022-205: WAIVE CUASL REGISTRATION FEES

MOTION: (North/Curtis) To waive the 2022-23 and future CUASL fees provided the BC universities have alternative insurance coverage through CUASL. Carried

ACTION: Keith to follow up with CUASL, CAS, and the BC universities.

12. RFD 2022-206: DEFINITION OF HIGH PERFORMAMNCE

MOTION: (Curtis/Stewart) to approve the definition of high performance as presented. Carried

ACTION: Keith to update the HP webpage and relevant documents with the definition.

13. RFD 2022-207: NAMING NS COMPETITIONS

After some discussion about the proposed competition names, it was agreed that the final decision about competition names is to be made by the Marketing & Communications Committee.

ACTION: Keith to consult with the Marketing & Communications Committee to finalize competition names.

14. RFD 2022-208: 2021-22 RECOGNITION PLAN

MOTION: (Stewart/Curtis) to approve the 2022 Recognition Plan as presented provided the BCAS Awards Committee is given final approval of award recipients. Carried

ACTION: Keith to consult with the Awards Committee to approve award recipients.



IN CAMERA

MOTION: (Stewart/North) to move the meeting in camera.

Carried

15. HR COMMITTEE REPORT

The Board discussed HR related matters.

The meeting was adjourned at 8:24 pm.

FUTURE BOARD OF DIRECTORS MEETING DATES:

November 19, 2022	AGM	
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