

BOARD OF DIRECTORS MEETING MINUTES

September 12, 2022 at 7:00 pm

ATTENDANCE

Voting: RaeAnne Rose, Anne-Marie North (late), Ann Stirrat, Jo-Anne Emery, Carol Stewart, Mandy Curtis (late)

Staff: Jennifer Keith, Tanya Magee

Regrets: Marina Chekunova, Manraj Khurana

1. CALL TO ORDER

Rose called the meeting to order at 7:42 pm.

2. LAND ACKNOWLEDGEMENT

Magee acknowledged that she is joining the meeting from the traditional, ancestral, and unceded territory of the Katzie, Kwantlen, Matsqui and Semiahoo First Nations where she is honoured and privileged to work, raise her family and play.

3. APPROVAL OF AGENDA

MOTION: Curtis made a motion to approve the Agenda, as circulated. It was agreed that the Director of Sport and Executive Director reports would be presented until a quorum is present after which the formal agenda will be followed.

4. DECLARATION OF POTENTIAL CONFLICT OF INTEREST

No conflicts of interest were declared.

5. MINUTES FROM PREVIOUS MEETINGS – REVIEW & ACCEPT

MOTION: Stewart made a motion to approve the minutes from July 11, 2022.

6. ACTION ITEMS

Keith referred to the action item included in the meeting package.

7. REPORTS

a. President's Report

Rose referred to the CAS Nominations Committee Report that was included in the meeting package. The CAS AGM is Saturday September 17, 2022 and there are two positions for election. The CAS Nominating Committee has recommended four candidates, two of which are incumbents. It was agreed that BCAS will support the CAS Nominating Committee's recommendations to support the incumbents.

Rose shared that she recently met with a Surrey City Counsellor who advised that the city is planning to build a new competition pool in the Newton area. Rose will keep BCAS apprised of any updates and information about the public consultation process.

b. Executive Director's Report

Keith referred to the report that was included in the meeting package and noted that it was unlikely that BCAS will implement or pilot the new FINA judging system in-province this season. She noted that the role of Technical Controller is proving to be comprehensive and intense and that it will take time to recruit and

train the appropriate individuals. Tanya Magee, Disa Fladmark and Christina Demiridis will be part of the first CAS Technical Controller cohort. She added that two veteran judges – Heather Archer and Louise Kennedy – recently announced their retirement. BCAS will recognize them through social media and at an upcoming event when appropriate.

Keith highlighted the information shared in the report about progress made in relation to the BCAS culture renewal project, EVOLVE, over the last year noting that significant progress in this area continues informally now that funding has expired.

Mandy Curtis joined the meeting at 7:41 pm.

c. Financial Report

Stirrat reported that the external audit is in progress and that the Finance Committee expects to soon review the draft statements with the intention of presenting them to the Board at the October meeting. She noted that we are not anticipating any concerns with the audit.

Stirrat noted that the Finance Committee has implemented modifications to the monthly budget report format to better reflect notable changes to the budget projections in the early stages of the fiscal year as well as variances between actuals and budget projections towards the end of the fiscal year.

Stirrat advised the Board that the Executive & Finance Committee met with the insurance broker in August to review the changes to the insurance coverage and premiums. There is an overall increase in premiums at all levels and insurers are reducing their risk in relation to Abuse Liability. Having understood and considered the alternatives available, the Committee supported the Abuse Liability option that ensures continuity of coverage for the organization.

Anne-Marie North joined the meeting at 7:54 pm.

d. Director of Sport Report

Magee reported that despite a few logistical issues related to all multi-sport Games, from a sport delivery perspective, the 2022 BC Summer Games was successful. Two new panel referees were trained at the Games and BCAS piloted a coach re-evaluation program that allowed participating coaches to receive feedback similar to the NCCP evaluation process. She noted that our Core Sport Review submission is complete in support of artistic swimming being renewed for participation in the 2024 BC Summer Games.

Magee advised that the 2022 Ignite Choreography Camp was a success and while she continues to debrief and collect feedback from athletes, coaches and consultants, the overall feedback has been positive. She acknowledged the tremendous support offered by volunteer parents who helped with snacks and lunches. The camp produced two new technical routines using the new FINA rules. Clubs can use these routines for training and competition, and they will be used for high-performance athletes' assessments this season.

Magee noted that, at the request of the members, BCAS has delayed the release of the 2022-23 Technical Package until after the FINA Congress. In the meantime, BCAS has released a 'What to Expect' document outlining expectations for the season as well as a comprehensive education and training schedule.

Magee presented an overview of the 2022-23 High Performance Plan to the Board noting that the full plan will be presented to the Board for approval at the October meeting.

ACTION: Magee to finalize the 2022-23 High Performance Plan for presentation to the Board on October 3, 2022.

BUSINESS CARRIED FORWARD

8. PROPOSED BYLAW AMENDMENTS UPDATE

Keith advised the Board that she distributed the final recommendations in relation to the proposed amendments to the members in July and having received no comments, concerns, or feedback other than support, the proposed Bylaw Amendments will now go to legal counsel for final review and to draft resolutions.

ACTION: Keith to work with legal counsel to finalize resolutions.

9. BOARD SUCCESSION UPDATE

Rose referred to the summary of qualities of a BCAS President compiled based on the Board's feedback. It was agreed that with a few edits, the list would form part of the job description that will be distributed with the 2022 AGM Nomination Package.

ACTION: Keith to finalize the job description and update the Nominations Package for distribution.

10. RFD 2022-197 – VICTORIA ASC CLUB OPERATIONS POLICY EXEMPTION

MOTION: (North/Stewart) to approve the Victoria Artistic Swimming Club's request for an exemption to the Club Operations Policy, Clause 18 and 19b for one year provided the club prepares and presents its internally prepared financial statements to its membership at the annual general meeting. Carried

ACTION: Keith to advise the club of the Board's decision and the requirement that an update on their compliance be provided by June 30, 2023.

11. RFD 2022-198 – BC AQUASONICS CLUB OPERATIONS POLICY EXEMPTION

MOTION: (Stewart/Stirrat) to approve the BC Aquasonics request for an exemption to the Club Operations Policy, Clause 10, 18, 19b, and 21 for one year provided the club prepares and presents its internally prepared financial statements to its membership at the annual general meeting and signs an MOU indicating that it understands the limitations to the BCAS Director & Officers' Liability coverage.

Defeated

It was noted that Clause 21 in relation to Naming Conventions does not apply unless the club is changing its name.

MOTION: (Stewart/Stirrat) to approve the BC Aquasonics request for an exemption to the Club Operations Policy, Clause 18 and 19b for one year provided the club prepares and presents its internally prepared financial statements to its membership at the annual general meeting and to provide an extension until December 31, 2022 for the club to comply with Clause 10. Carried

ACTION: Keith to advise the club of the Board's decision and the requirement that an update on their compliance be provided by June 30, 2023.

12. RFD 2022-199 – BC OFFICIALS COMMITTEE TERMS OF REFERENCE

MOTION: (Curtis/Emery) to approve the additional roles and proposed committee composition of the BC Officials Committee. Carried

ACTION: Keith to advise the BCOC and update the website.

13. RFD 2022-200 – BCAS FINANCE POLICY AMENDMENT

MOTION: (Stewart/Curtis) to approve the removal of clause 3.2 d) from the BCAS Finance Policy.

Carried

ACTION: Keith to update the Finance Policy.

MOTION: (Curtis/Stirrat) to move the meeting in camera.

Carried

IN CAMERA

The Board discussed issues related to governance.

The meeting was adjourned at 9:15 pm.

FUTURE BOARD OF DIRECTORS MEETING DATES:

October 3, 2022	7:00-9:30 pm	Zoom
November 7, 2022	7:00-9:30 pm	Zoom
November 19, 2022	AGM	