

BOARD OF DIRECTORS MEETING MINUTES

April 4, 2022 at 7:00 pm

ATTENDANCE

Voting: RaeAnne Rose, Ann Stirrat, Anne-Marie North, Jo-Anne Emery, Marina Chekunova, Mandy Curtis

Staff: Jennifer Keith

Regrets: Manraj Khurana, Carol Stewart

Guests:

1. CALL TO ORDER

Rose called the meeting to order at 7:03 pm.

2. LAND ACKNOWLEDGEMENT

In advance of the meeting, Stewart shared her land acknowledgement noting that the City of Colwood sits on the ancestral lands of Teechamista and the Lekwungen-speaking people of the Songhees and Esquimalt Nations. This land is defined by the 1850 Douglas Treaty with the Teechamitsa people. Stewart recognized that her community is honoured to have the opportunity to build strong working relationships with local Nations based on learning, openness, humility, and respect and they endeavor to walk softly on these ancestral lands of the Xwsepsum (Esquimalt) and Lekwungen (Songhees) families.

3. APPROVAL OF AGENDA

MOTION: Curtis made a motion to approve the Agenda, as circulated.

4. DECLARATION OF POTENTIAL CONFLICT OF INTEREST

No conflicts of interest were declared.

5. MINUTES FROM PREVIOUS MEETINGS – REVIEW & ACCEPT

MOTION: Curtis made a motion to approve the minutes from March 4, 2022, as circulated.

6. ACTION ITEMS

Keith referred to the action items presented in the meeting package noting that some safe sport training requirements remain outstanding.

ACTION: Keith to remind Board members who have outstanding safe sport requirements.

7. REPORTS

a) President's Report

Rose referred to the update presented in her report noting that the proposed Bylaw Amendment project is progressing well and the final iteration of the proposed changes will be presented for discussion once the Governance Committee has reviewed them.

b) Executive Director's Report

Keith highlighted that the growth in registration outlined in her report is very promising but there is concern that clubs will be unable to fulfill demand due to facility and coach shortages. Keith also advised the Board that a BC FINA judge recently withdrew from the FINA judging list and resigned from the

National Officials Committee with the intention of continuing to judge domestically and focusing on supporting coaches and athletes in Canada.

c) Financial Report

Stirrat reported that there was not a lot of change in the organization's financial position over the prior month. She noted that we continue to wait for confirmation of viaSport funding for 2022-23 and the Finance Committee is meeting this month to draft the 2022-23 budget. Keith noted that viaSport announced today that it is waiting for its funding agreement with the BC government before they issue PSO funding agreements.

With reference to the Budget Report, Stirrat acknowledged that a Variance to Budget column has been added to consider the difference between the approved budget to actuals to date. While the variance is often attributed to timing of program delivery, this new column will also give insight to changes to the budget projections noted in the ED Projections column.

d) Sport Development Report

Magee noted that the Competition Introduction course scheduled over Spring Break was cancelled due to low registration. One of the two coaches registered was able to access CI training in Ontario.

She also reported that BCAS recently participated in the PacificSport Fraser Valley Xplore Sportz Camps. Building on a land-based introduction to artistic swimming program that was developed two years ago, BCAQ coach, Erin Williams, and some athlete volunteers represented BCAS in two camps with very favourable feedback from participants. We are now exploring how this program can be delivered through other regional alliance partners and will be packaging the program as a resource for clubs to deliver land-based demonstrations in their communities.

Magee recognized that much of the committee work has stalled but with all the changes coming and new organizational structure, the committees will soon be very active.

e) High Performance Report

Magee noted that this week, the HP Plan will be presented to members, including athletes and parents in advance of opening registration for the 2022 Ignite Assessment Camp in June. She also reported that internationally renowned choreographer, Stephan Miermont, will be named the Ignite Program Choreographer for the 2022 Ignite Choreography Camp in August.

BUSINESS CARRIED FORWARD

8. COVID-19 RISK ASSESSMENT UPDATE

Keith noted that with most COVID-19 restrictions being lifted or eased, BCAS now needs to consider how it will manage its COVID-19-related policies. While the province continues to reopen, COVID-19 cases are on the rise again. It is recommended that BCAS make conservative progress towards loosening its COVID-19 rules and guidelines.

a) RFD 2022-182 – AMENDMENT TO COVID-19 VACCINATION POLICY

MOTION: (Maliapen/Curtis) to approve the proposed amendments to the BCAS COVID-19 Vaccination Policy, as presented. Carried

ACTION: Keith to update the documentation on the BCAS website and notify members.

b) RFD 2022-183 – VACCINATION REQUIREMENTS AT BCAS EVENTS

MOTION: (Curtis/Stirrat) To use the discretion outlined in the COVID-19 Vaccination Policy to not verify proof of vaccination at the Mable Moran meet which includes the Provincial Stream Provincial Qualifier, Masters Provincial Championships, Limited Competitive Provincial Championships, and BC Games Trials or at the Jean Peters Provincial Stream Provincial Championships or at the 2022 Ignite Assessment Camp provided the Province of BC repeals the provincial proof of vaccination program, and there are no subsequent provincial proof of vaccination protocols, and no municipal or facility proof of vaccination requirements are in place. Carried

ACTION: Keith to update the documentation on the BCAS website and notify members.

c) RFD 2022-184 – REVISIONS TO ARTISTIC SWIMMING RESTART PLAN

MOTION: (Emery/Chekunova) to approve the proposed revisions to the Artistic Swimming Restart Plan, as presented. Carried

ACTION: Keith to update the documentation on the BCAS website and notify members.

d) RFD 2022-172(A) – RECONSIDERATION OF REQUEST FOR VACCINE POLICY EXEMPTION

MOTION: (Stirrat/Rose) to approve the request for a medical exemption to the BCAS proof of vaccination requirement for the coach in question provided the proof of vaccination verification program is repealed and remains inactive and subject to:

- the individual wearing a face mask while participating in in-person artistic swimming activities;
- the individual completing an at-home rapid test no less than twice per week preferably prior artistic swimming activities; and
- the individual not being permitted to attend provincial competitions or events until the BCAS COVID-19 Vaccination Policy is lifted. Defeated (2:4)

9. UPDATE: ORGANIZATIONAL CHART & WORKFLOW

It was agreed that the revised organizational chart and workflow provide clarity of roles and responsibilities.

ACTION: Keith to update the organizational chart and workflow on the website.

10. RFD 2022-185 – MARKETING & COMMUNICATIONS TERMS OF REFERENCE

MOTION: (Curtis/North) to approve the Marketing & Communications Committee Terms of Reference, as presented. Carried

ACTION: Keith to update the Committees page of the website as appropriate.

11. RFD 2022-186 – PROPOSED MABLE MORAN AWARD

MOTION: (Stirrat/Emery) to approve the Mable Moran Award Criteria, as presented. Carried

ACTION: Keith to ensure the new award is announced during the 2022 Mable Moran Provincial Qualifier.

NEW BUSINESS

12. RFD 2022-187 – CAS UKRAINE RELIEF DONATION

MOTION: (Curtis/Emery) to approve a donation of \$500 to the CAS Ukrainian Emergency Fund. Defeated



ACTION: Keith to explore ways to locally support Ukrainian refugees who have artistic swimming affiliations or are interested in getting involved in artistic swimming.

The meeting was adjourned at 9:42 pm.

FUTURE BOARD OF DIRECTORS MEETING DATES:

May 2, 2022	7:00-9:30 pm	Zoom
June 6, 2022	7:00-9:30 pm	Zoom
July 9-10, 2022	TBD	Zoom
August 2022	NO MEETING	
September 12, 2022	7:00-9:30 pm	Zoom
October 3, 2022	7:00-9:30 pm	Zoom
November 7, 2022	7:00-9:30 pm	Zoom
November 19, 2022	AGM	