

BOARD OF DIRECTORS MEETING MINUTES

February 7, 2022 at 7:00 pm

ATTENDANCE

Voting: RaeAnne Rose, Ann Stirrat, Anne-Marie North, Mandy Curtis, Carol Stewart, Jo-Anne Emery, Manraj Khurana
Staff: Jennifer Keith
Regrets: Marina Chekunova
Guests:

1. CALL TO ORDER

Anne-Marie North called the meeting to order at 7:05 pm.

2. LAND ACKNOWLEDGEMENT

Stirrat acknowledged that she is joining the meeting as an uninvited guest on the unceded territory of the Coast Salish People including the Musqueam, Squamish, and Tseil-Waututh First Nations.

3. Approval of Agenda

MOTION: Stewart made a motion to approve the Agenda, as circulated.

4. Declaration of Potential Conflict of Interest

No conflicts of interest were declared.

5. Minutes from Previous Meetings – Review & Accept

MOTION: Stewart made a motion to approve the minutes from December 6, 2021, as circulated.

6. Action Items

Keith referred to the action items and their updates in the meeting package. She noted additional updates that Rose completed the Respect in Sport recertification and that Commit to Kids licenses have now been distributed to the Board members who need them.

ACTION: North requested that Board members with outstanding safe sport requirements complete them before the end of the first quarter (March 31).

7. Reports

a. President's Report

Nothing to add to materials presented.

b. Executive Director's Report

Keith noted that a vision for a revised organizational structure will be presented to the Governance Committee on February 9th before being presented to the Board.

Keith noted that a significant priority relates to the marketing strategy and requested that the Board establish an ad hoc Marketing Committee to support her in drafting the RFD and setting marketing objectives. She noted that she hopes Curtis and Emery will lend their expertise to this committee.

MOTION: (Stewart/Stirrat) to establish an ad hoc Marketing Committee to support the development of the BCAS marketing strategy in consultation with industry experts. Carried

RaeAnne Rose joined the meeting at 7:15 pm. North relinquished the duties of Chair to Rose.

c. Financial Report

Stirrat referred to the finance report and statements presented in the meeting package noting that the statements were reviewed in detail by the Finance Committee. She noted that the ED projections present a more favourable position at year-end than anticipated due to program delivery changes in response to public health restrictions.

d. Sport Development Report

Magee noted that the coach selection process for the 2022 BC Games has highlighted some risks as one zone does not currently have any coaches who have applied. She has been working with coaches in the zone to mitigate the risk and to develop strategies to address the issues. Once athlete trials have taken place at the Mable Moran meet, the zone will be in a better position to identify interested coaches or to create a scenario where the duties are shared across clubs. Another zone currently only has one coach named, however an application from a potential assistant coach is pending.

a. High Performance Report

Magee referred to the reported presented in the meeting package.

BUSINESS CARRIED FORWARD

8. Presentation: 2022-2025 High Performance Plan

Magee presented the results of the Enhanced Excellence evaluation received in December and reported on strategies that will be implemented to bridge the gaps identified by the Canadian Sport Institute - Pacific.

Magee presented the draft 2022-2025 High Performance Plan that was developed in consultation with the National Stream Club Head Coaches through a process facilitated by Biz Price.

9. COVID-19 Risk Assessment Update

a. Request for Vaccination Policy Exemption

The extension to the Vaccine Policy requirement granted on December 7, 2021 expired on January 15, 2022. Despite 3 attempts to contact them, the applicant has not provided the additional information requested.

ACTION: Keith to contact the individual by phone to determine their status and provide the Board with an update and/or a relevant motion by February 11, 2022.

b. RFD 2022-175 – BCAS COVID-19 Vaccination Policy Update

MOTION: (Stewart/Stirrat) to approve the updates to the BC Artistic Swimming COVID-19 Vaccination Policy as presented. Carried

ACTION: Keith to post the updated document on the BCAS website.

10. RFD 2022-176 – EDI Committee Terms of Reference

MOTION: (Curtis/Stewart) to approve the Equity, Diversity and Inclusion Committee Terms of Reference as presented. Carried

ACTION: Keith to post the updated document on the BCAS website.

ACTION: Keith and Magee to finalize the committee member call for interest document in consultation with INclusion INCorporated and distribute as appropriate.

NEW BUSINESS

11. RFD 2022-177 – Vernon Silhouettes Club Operations Policy Exemption

MOTION: (Stewart/Curtis) to approve the Vernon Silhouettes’ request for an exemption to the Club Operations Policy provided they demonstrate compliance with noted requirements, and they enter into a Memorandum of Understanding. Carried

ACTION: Keith to advise the club of the Board’s decision and to execute the MOU.

12. Aspire Proposal

Emery presented her Aspire Proposal to the Board. It was agreed that the Board would like to pursue the concept of the Aspire Program in concert with developing its marketing strategy.

ACTION: Emery to further develop the Aspire Proposal.

The meeting was adjourned at 9:06 pm.

FUTURE BOARD OF DIRECTORS MEETING DATES:

March 7, 2022	7:00-9:30 pm	Zoom
April 4, 2022	7:00-9:30 pm	Zoom
May 2, 2022	7:00-9:30 pm	Zoom
June 6, 2022	7:00-9:30 pm	Zoom
July 9-10, 2022	TBD	Zoom
August 2022	NO MEETING	
September 12, 2022	7:00-9:30 pm	Zoom
October 3, 2022	7:00-9:30 pm	Zoom
November 7, 2022	7:00-9:30 pm	Zoom
November 19, 2022	AGM	