



BOARD OF DIRECTORS MEETING MINUTES

September 14, 2020 at 7:00-9:30 pm

WELCOME AND CALL TO ORDER

RaeAnne Rose called the meeting to order at 7:02 pm.

ATTENDANCE

Voting: RaeAnne Rose, Rosoleen Rutherford, Rhonda Vanderfluit, Carol Stewart, Mandy Curtis, Jordan Wuest, Marina Chekunova, Elise Fagnan
Staff: Jennifer Keith, Tanya Magee
Regrets: Anne-Marie North

OPENING BUSINESS

1. Welcome & Approval of Agenda

MOTION: (Stewart/Vanderfluit) to approve the Agenda as circulated. **Carried**

2. Declaration of Potential Conflict of Interest

In relation to Item 12. CAS AGM & Election, Vanderfluit noted that her husband was one of the candidates on the nomination slate.

3. Minutes from July 27, 2020 – Review & Acceptance

MOTION: (Stewart/Rutherford) to approve the minutes as circulated. **Carried**

4. Action Items

Keith thanked everyone who had completed the Commit to Kids Training. Ten of twelve people have completed the training. The 2 outstanding board members must complete the training by September 30, 2020 to avoid a negative impact on BCAS' core contribution funding from viaSport.

ACTION: Board Members to complete the Commit to Kids training by September 30, 2020.

5. Reports

a. President's Report

Rose reported that there were many meetings of the artistic swimming partners across Canada over the summer. Some meetings were in place of the June Planning Meeting and September conference that were to be in person. Much of the focus has been in contemplation of how artistic swimming moves forward and restarts under the new restrictions. There is hope that the new athlete development model will become foundational with a focus on basic and land skills.

b. Executive Director's Report

Keith referenced her report presented in the meeting package noting that some of the proposed changes for the 2020-21 season have insurance implications that are still under review by the underwriter including allowing athletes to compete using the candle position during virtual events and allowing parents in the water during recreation or AquaGO!

program delivery. She also noted that the new insurance policy includes an extension at no additional cost recognizing that most artistic swimming coaches are paid contractors, not volunteers. The extension ensures they are properly covered in the event of a lawsuit or incident.

Keith also reported that the Awards Committee met to discuss the Awards Celebration for 2020. It is recommended that the regular awards categories be suspended for the year and that we replace them with a Community Awards series that celebrates members who had a positive impact on the sport, our athletes and/or their community in 2020. In addition, the virtual Awards Celebration will also honor BCAS' 40th anniversary. The event will take place at a date and time in 2020 that is set once the competition calendar is finalized.

The Awards Committee also recommends that BCAS award the Charlotte Tutte Award during the 2020 Awards Celebration to recognize a first-year Junior athlete who is demonstrating growth in their artistic swimming endeavours. However, it recommends suspending the Donald Smith award for 2020 as it contemplates the ranking athletes based on participation in national and provincial team programs which were both suspended in 2020.

ACTION: Keith to continue discussion with the insurance carrier.

ACTION: Keith to distribute the call for nomination for the Community Hero Awards and the Charlotte Tutte Bursary.

ACTION: Keith to activate the 40th Anniversary Working Group to develop a celebration strategy.

c. Finance Report

Keith reviewed the Finance Report presented in the meeting package.

RFD 2020-129 – 2020-21 Second Quarter Budget

MOTION: (Rutherford/Stewart) To approve the second quarter budget as presented.

Carried

d. Sport Development Report

Magee reported that she has been attending and contributing to the PTSO Working Group meetings to stay abreast of the plans for return to sport across Canada. Version 1 of 2020-21 Technical Package expected to be published this week with several adaptations and changes to accommodate this season's anomalies.

The 2022 BC Summer Games Core Sport package has been submitted. We can expect a response to our requested amendments this month. BCAS is working with CAS to consider the delivery of AquaGO! Modules 4-5 in a virtual setting. Once completed, trained instructors will still need to participate in an in-person, in-water session to complete their training.

e. High Performance Report

Keith noted that version 3 of the viaSport Return to Sport Guidelines included parameters and considerations for the return of high performance programs. A copy of the guidelines is included in the meeting package. With the provincial competition framework being released soon, staff will soon begin to consider and plan for the return of the Ignite Program for the 2020-21 season.

MOTION: (Stewart/Fagnan) To accept the Reports as presented.

Carried

BUSINESS CARRIED FORWARD

6. Ratify RFD 2020-123 – Member Registration Policy & Procedures Amendments

On August 31, 2020, the Board considered RFD 2020-123 by electronic means.

MOTION: (Stewart/Curtis) to ratify the approval of RFD 2020-123 – Member Registration Policy & Procedures Amendments as presented. Carried

7. Ratify RFD 2020-124 – Amendments to Coach Certification Policy

On August 31, 2020, the Board considered RFD 2020-124 by electronic means.

MOTION: (Stewart/Fagnan) to ratify RFD 2020-124 – Amendments to Coach Certification Policy as presented. Carried

8. Ratify RFD 2020-125 Suspension of Membership Registration Policy 3.3.6.6

On August 31, 2020, the Board considered RFD 2020-125 by electronic means.

MOTION: (Stewart/Vanderfluit) to ratify RFD 2020-125 – Suspension of Membership Registration Policy 3.3.6.6 as presented. Carried

9. COVID-19 Risk Assessment Update

a. BCAS Updates

Keith provided the Board with a statistical update on the progress of members in relation to reopening and completing the necessary attestations and training.

b. viaSport Return to Sport Guidelines version 3 – Progressively Loosen

Keith referred to the summary of changes to the viaSport Return to Sport Guidelines presented in the meeting package and provided clarification on the parameters for Group A sports as well as the new guidelines related to Contact, Cohorts, and Competitions.

c. Technical Leaders Working Group Update

Magee explained that there has been significant collaboration in BC and across Canada to develop a viable competition framework including various contingency plans if in-person competition is not possible and a dryland technical skills testing plan for participants who may have limited or no access to in-water training during the 2020-21 season. In BC, this work is being led by the Technical Leaders Working Group (TLWG) and CAS has established the Opportunities Task Force (OTF) to contemplate the national strategy. Magee has shared BCAS' draft plan for technical skills training developed by the TLWG which has influenced the national skills testing plan. Once finalized, the national skills testing plan will further influence the final provincial skills testing progressions for each age and stage that will be outlined in the 2020-21 Technical Package.

d. 2020-21 Competition Framework

Keith presented the foundational Guiding Principles developed by CAS to guide the design of the 2021 National Competition Plan. These principles have been adopted by each PTSO in developing their respective competition plans.

Keith reviewed the proposed modifications, rules changes and suspensions for the 2020-21 season which influence and impact the proposed 2020-21 Provincial Competition Framework. Keith referred to the proposed 2020-21 Provincial Competition Framework that was designed using a similar model to the CAS plans ensuring alignment and an appropriate progressive pathway for national stream and domestic participants.

ACTION: Keith and Magee to create and maintain a live FAQ regarding 2020-21 competitions on the BCAS website.

e. RFD 2020-127 – Rule Amendments/Suspension

Keith presented the proposed rule amendments and suspension for the 2020-21 season that have been designed to create viable opportunities for all members to participate in the competition framework.

MOTION: (Stewart/Fagnan) To approve the proposed rules amendments and suspensions as presented for the 2020-21 season. Carried

ACTION: Magee to incorporate the rules changes into the 2020-21 Technical Package.

ACTION: Staff to implement the rules changes and suspensions.

ACTION: Staff to present the plan to the membership during the September 17th meeting.

f. RFD 2020-126 – Amendments to the BCAS Return to Sport Guidelines

MOTION: (Vanderfluit/Stewart) To approve the proposed amendments to the BCAS Return to Artistic Swimming Guidelines as amended. Carried

ACTION: Keith to finalize version 3 of the Return to Artistic Swimming Guidelines and to distribute to the membership.

10. EVOLVE Project Update

Keith noted that progressive activities related to Communications and Conflict Management and Growth Mindset will take place during the Summit activities. She noted that the initial findings of the first part of the Advance Coach Program discovery is complete and Geoff Ayi-Bonti has asked to present them to the Board.

ACTION: Keith to set up a half-day virtual Board Planning meeting to consider the Strategic Plan, Advance Coach Program findings and Risk Registry.

11. Draft 2020 Re-Imagine Summit Schedule

Keith presented the draft 2020 Annual Summit schedule to the Board for feedback. It was noted that the proposed schedule may be too ambitious.

ACTION: Keith and staff to consider cutting back the Summit offerings.

NEW BUSINESS

12. CAS AGM & Elections

Rose referenced the CAS Nomination Package that was included in the meeting package and asked for direction from the Board in relation to the CAS Board elections on September 19th. The Board supported Rose's voting plan.

13. 2020 Annual General Meeting

Keith noted that unless there was a conflict or specific opposition, she proposed hosting the 2020 Annual General Meeting on Saturday, November 21, 2020.

ACTION: Keith to distribute notice of the general meeting per the BCAS Bylaws.

ACTION: Keith to prepare the Annual Report and other supporting documents for distribution in advance of the general meeting.

ACTION: Governance & Nominations Committee to discuss the nomination slate.

14. Lease Renewal

Keith reported that Fortius has reached out requesting that BCAS renew its annual lease of the office and storage space. In consideration of the uncertainties related to the upcoming season, Fortius has offered a short-term lease with the same financial terms as the current agreement that will run until April 30, 2021. It was agreed that BCAS will proceed with entering into a short-term lease until April 30, 2021.

ACTION: Keith to follow up with Fortius to finalize the new lease agreement.

15. RFD 2020-128 – Membership Fees – Competitive Clubs

MOTION: (Stewart/Fagnan) To eliminate the 25 or less competitive athletes' membership category and its associated registration fee of \$260.00. **Carried**

The meeting was adjourned at 10:02 pm.

FUTURE BOARD OF DIRECTORS MEETING DATES:

TBD	9:00 – 1:00 PM	Virtual Board Planning Meeting
October 5, 2020	7:00 – 9:30 PM	Synchro BC Office / GoTo Meeting
November 2, 2020	7:00 – 9:30 PM	Synchro BC Office / GoTo Meeting