



BOARD OF DIRECTORS MEETING MINUTES

April 1, 2019 at 7:00-9:30 pm

WELCOME AND CALL TO ORDER

RaeAnne Rose called the meeting to order at 7:02 pm.

ATTENDANCE

Voting: RaeAnne Rose, Rhonda Vanderfluit, Elise Fagnan, Carol Stewart, Jordan Wuest,
Rosoleen Rutherford, Disa Fladmark

Staff: Jennifer Keith

Regrets: Lisa Balcombe, Anne-Marie North, Tanya Magee, Susan Kemper

Guests:

OPENING BUSINESS

1. Welcome & Approval of Agenda

MOTION: (Vanderfluit/Stewart) to approve the Agenda as circulated.

Carried

2. Declaration of Potential Conflict of Interest
No potential conflicts of interest were declared.

3. Minutes from March 4, 2019 – Review & Acceptance

MOTION: (Rutherford/Stewart) to approve the Minutes as circulated.

Carried

4. Action Items

The action items were reviewed in detail. It was agreed by everyone to commit to finalizing the Respect in Sport training by June 30, 2019. It was agreed that the new CAS travel policy can be a model for a Synchro BC Travel Policy.

5. Reports

The following reports were submitted and are attached:

- a. President's Report

In addition to her written report, Rose provided an update on the Culture Change Project advising the Board that consideration is being given to partner with the Canadian Centre for Ethics in Sport to apply for the Sport Canada Innovation Grant. Synchro BC will also apply to the Lyle Makosky Bursary fund, will seek funding from viaSport, and redirect Summit funds to this project.

ACTION: Keith to follow up with CCES regarding the Sport Canada grant and the involvement of Carri Din, Now What Facilitation and TPS Consulting.

ACTION: Keith to develop a budget for the Culture Change Project.

b. Executive Director's Report

In addition to her written report, Keith advised that the new CATT Training program would allow for coach education about concussion management. The program will be made available to member clubs and will be mandatory for provincial team coaches. Melinda Markser, member of the Adaptive Synchro Committee, represented Synchro BC at the Developmental Disabilities Association's Leisure Fair. Keith has offered to sit on the CAS Executive Leaders Meeting Working Group to develop the agenda and direction of the meeting to be held in June in Toronto. Synchro BC. Keith also advised the Board that she has been invited among 15-20 other people from BC's sport sector to attend viaSport's Safe Sport Design Spring from April 29 to May 3.

In the absence of the Sport Development Director, Keith also reported that the T2T Head Coach and Leadership Team have discussed the viability of sending a provincial team of T2T athletes to the 2020 SYNC competition. It was agreed that the cost to attend was prohibitive and that the athletes in the program were not ready for a competition of that calibre.

The Canadian Centre for Ethics in Sport has shared the general results/findings of the True Sport Scorecard pilot that ran with 3 Synchro BC clubs and the provincial programs. The findings were generally favourable. The CCES will continue to analyze the data collected and provide a more detailed report that can be shared with the participating clubs.

c. Financial Report

Keith reviewed the notes of the Budget Summary.

d. High Performance Report

MOTION: (Vanderfluit/Wuest) to accept the Reports as circulated.

Carried

BUSINESS CARRIED FORWARD

6. CAS International Bid Policy – 2019-2020

It was reported that CAS has set some significant restrictions to their International Bid Policy for the 2020 which will significantly limit the options for the Canada Games Team to travel internationally. Only the Gold and Silver medalists from the 2019 Canada Winter Games are eligible to attend the UANA meet so the only remaining option is SYNC, not an appealing option for the team. Going forward, a work around may be to send a Combo to the restricted events as it won't conflict with CAS or other provincial teams.

7. 2019-2021 High Performance Plan Proposal

In the absence of Kemper, Keith spoke to the new 6-year High Performance Plan noting that the program is subject to the available funding and was created in the hope of securing \$60,000 of Enhanced Excellence Funding. The program will be tapered to reflect the status quo of funding. It was further noted that the CAS International Bid Policy may affect the program's ability to attend international competitions as planned.

ACTION: Board Members to review document thoroughly, submit questions, thoughts, and questions to Keith who will determine if a separate meeting to discuss the proposed HP Plan is necessary.

8. RFD 2019-78 – 2019-2021 Registration Fee Structure

MOTION: (Stewart/Wuest) To approve the recommended changes to the Provincial Registration Fees for the 2019-2021 seasons as amended. **Carried**

ACTION: Keith to update the fee structure to change AquaSquirts to AquaGO! and increase Competitive Provincial Stream & National Stream PSO fees to \$89.00.

9. RFD 2019-77 – 2019-2020 Competition Fee Structure

MOTION: (Vanderfluit/Stewart) To approve the recommended changes to the Meet Fees for the 2019-2020 season as amended. **Carried**

ACTION: Keith to update the categories to ensure Provincial Stream category includes Limited Competitive & Adaptive; to remove "(Junior + Senior)"; and add "(Competitive + Recreation)" under Masters.

10. 2019 Coaches Meeting Proposal

The Board supports the proposed plan for the 2019 End-of-Season Coaches Meeting.

ACTION: Leadership Team to implement proposal.

11. Strategic Planning Next Steps

The Board supports the proposed plan for developing the new Strategic Plan. Rutherford, Fagnan and Vanderfluit expressed an interest in attending the Full-day Staff Meeting to set the Strategic Plan Framework.

ACTION: Board and staff to activate plan.

12. Synchro BC Rebrand

Rebranding the sport to artistic swimming at a provincial level has been strongly encouraged by CAS. It was recognized that these efforts come with a significant cost, including filing with the Corporate Registry, marketing, promotional materials, provincial program apparel, etc. It was agreed that it is inevitable but not a top priority, however, aligning a rebrand with launch of the new strategic plan is logical. It was further noted that aligning with our NSO is important for our funders.

ACTION: Keith to develop budget based on using the proposed logo developed by CAS.

ACTION: The Board to make a decision about rebranding at the June Board Planning Meeting.

Disa Fladmark joined the meeting at 9:00 pm.

13. RFD 2019-79 – Officials Development Bursary Award

MOTION: (Rutherford/Stewart) To approve the recommendation of the Awards Committee to award bursary of up to \$500.00 to the applicant. **Carried**

ACTION: Keith to distribute the funds.

The meeting was adjourned at 9:06 pm.

FUTURE BOARD OF DIRECTORS MEETING DATES:

May 2019	NO MEETING	
June 3, 2019	7:00 – 9:30 PM	Synchro BC Office / GoTo Meeting
June 22, 2019*	9:00 AM – 5:00 PM	TBD
August	NO MEETING	

* Full day professional development or planning meeting.